**Minutes of the IQAC Students’ Meeting Held on 28/09/2019, 2.00 pm, Seminar Hall**

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| **Agenda:** 1. To brief the students about IQAC, its functions and activites
2. To select department IQAC members and student IQAC representatives
3. To collect feedback and suggestions from students
 | **Members Present:**1. Dr. Preethi Nair
2. Dr. S. Mohan
3. Dr. Biju Thomas
4. Dr. Mini K. D.
5. Sri. S. Prasad
6. Dr. Manju T.
7. Smt. Kairali K. K.
8. Smt. Gouri Antherjenam
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**Points Discussed:**

1. Secretary Dr. Manju T welcomed the gathering
2. Coordinator Dr. Preethi Nair addressed the students and briefed them about IQAC and its functions
3. Students were given feedback/suggestion forms to fill in
4. One student each from all departments were invited to express their suggestions and requirements
5. Students actively participated and put forward their views, suggestions, complaints and requirements
6. Dr. S. Mohan assured immediate address towards their suggestions and feedback and extended vote of thanks. He announced the names of selected IQAC student representatives: Shibin, M. Com First Year and Aliya Nazreen – MA Economics First year

The meeting ended for the day at 4.45 pm.